

**FORM-XI**  
**(See Rule 12)**

**ANNEXURE-F**

**FORM OR APPLICATION FOR PERMISSION UNDER SUB-SECTION (1) OF SECTION 30 FOR DEVELOPMENT OF LAND**

Form

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To

The Director,  
Town and Country Planning Deptt.  
Himachal Pradesh, Shimla-171009.

No. \_\_\_\_\_ Dated \_\_\_\_\_

Sir,

I/ We beg to apply for permission to erect/ re-erect/ make addition and/ or alteration to/  
Undertake repairs to a building on piece of land measuring \_\_\_\_\_  
Sq. meters \_\_\_\_\_) over which I/ we possess the necessary  
Ownership rights, situate at \_\_\_\_\_ Street/ Road, Ward No.  
\_\_\_\_\_ Block No. \_\_\_\_\_ Plot No.  
\_\_\_\_\_ Name of \_\_\_\_\_ Scheme  
\_\_\_\_\_ (if any) \_\_\_\_\_

1. I/we attach in triplicate.
  - a) \_\_\_\_\_ sheets of plans, elevation and sections stated in the enclose schedule.
  - b) A specification of the proposed building on the prescribed form.

2. \*"the plans have been prepared, designed and signed by

\_\_\_\_\_  
\_\_\_\_\_

(Name, Registration No. and Address of the Architect/ Planner/ Engineer/ Draughtsman)

3. I/ we have deposited a fee of Rs. \_\_\_\_\_ in accordance with the scale \_\_\_\_\_ prescribed in sub rule (2) of rule 12 of the Himachal Pradesh, Town and Country Planning Rules, 1978 made under sub-section (2) of section 30 of the Himachal Pradesh town and Country Planning Act, 1977.

**Yours faithfully,**  
**(Signature of the applicant(s),**  
**Address \_\_\_\_\_**

**E-mail/ Mobile No. \_\_\_\_\_**

---

### SCHEDULE

#### PLANS-

- 1) Site plan in 1:200 scale showing all drainage lines, sewerage connection/ or location of septic tank, sock pit and house drainage.
- 2) Building plans to the scale of 1:100 scale showing:-

i.	Ground floor plan	These drawings must be in the form of working drawing Showing all the dimensions of rooms, openings, thickness of walls, roofs flooring, foundation and Dame proof course.
ii.	Other floor plans	
iii.	Typical cross section	
iv.	Longitudinal section	
v.	Two elevation	

#### 3) SCHEDULE OF AREA-

Built up Area \_\_\_\_\_ sqm.

Open Area \_\_\_\_\_ sqm.

Total Plot Area \_\_\_\_\_sqm.

**4) SCHEDULE OF OPEN SPACES**

Front Set back \_\_\_\_\_sqm.

Side Set back \_\_\_\_\_sqm.

Rear Set back \_\_\_\_\_sqm.

**Signatures of Applicant(s)**

**Case No. \_\_\_\_\_**

**CHECK LIST FOR DEALING WITH THE CASES FOR INDESTRY-BBND A AREAS**

**(Applicable only if falling under TCP Act Notification & includes SADA areas.)**

**PART –A (PRELIMINATRY DESCRIPTION).**

Name of applicant: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact No. Telephone \_\_\_\_\_

Mobile No. \_\_\_\_\_

Application for (Ind.) \_\_\_\_\_

Location \_\_\_\_\_

Kh. No.

---

Mauza/ Mohal

---

**List of document attached:**

1. Jamabandi + Tatima.
2. Two sets of drawing- maps + vacant are (section elevation + site plan).
3. Structural certificate (from Architect / Civil Engineer/ Planner.
4. Allotment letter / Permission v/s 118.
5. NOC from PCO, regn. With Industries department.
6. Covering letter.

**PART-B (TECHNICAL DESCRIPTION)**

Sr.No.	Item	As per rules	As proposed
1.	Plot area	Min.250 sqm	

2.	Set back		
	Front		
	Sides		
	Rear		
3.	Coverage		
4.	F.A.R.		
5.	Story's		
6.	Path/ Road		
7.	Involvement of any sector road, bye pass etc. Proposed by TCP deptt. BND A or any other agency. Whether land being surrendered for Widening of road, where required. Affidavit in Support thereof submitted or not.		
8.	Land use (as in Development plan)		
9.	Surrounding uses up to 200 m around the side.		
10.	Ownership aspect		
11.	Any lease or implication of section 118		
12.	Essentiality certificate.		
13.	Registration of Industries Department		
14.	N.O.C. of HPPCB.		
15.	Sub-division of land involved, if any.		
16.	Parking provision		
17.	R.H.W.T. Rain water harvesting structure proposed		

18.	Any other significant or uncovered item.		
-----	--	--	--

**Signature of applicant**

**Signature of Architect/ Professional**

**PART-C (OFFICE REPORT)**

1. Case No. \_\_\_\_\_
2. Dairy No. & Date \_\_\_\_\_
3. Implication of section 118 of H.P. Tenancy  
& Land Reforms Act land & approach.
4. Implication of essentiality certificate of industries Deptt.
5. Registration by industries department.
6. Implication of sub-division of land.
7. NOC of H.P. Pollution Control Board.
8. Land use as per IDP/DP/
9. Detailed site inspection report regarding path/ road, H.T./L.T. line,  
tress, floodable area, rich agricultural Land & land uses upto about 200 M around the site.
10. Special remarks for CLU.
11. Implication of sector road, arterial road, bye pass etc.

12. Affidavit in support of surrender of land for widening of road if required \_\_\_\_\_

13. Fee calculation for CLU

14. Fee calculation for Planning permission.

15. Fee calculation for composition.

16. Any special or other aspect worth mentioning.

17. Sum up of the case with overall recommendation w.r.t. C.L.U. & Planning permission.

**Signature of the dealing hand**