

FORM-39
(See rule 43)

**APPLICATION FOR RENEWAL OF CERTIFICATE OF
REGISTRATION BY THE ESTATE AGENT**

To

The Director,
Town and Country Planning Department,
Himachal Pradesh, Shimla.

Sir

I/ We beg to apply for renewal of Registration Certificate Number dated which expires on

I/We enclose herewith the following documents, namely:-

- 1 Receipt in the shape of e-Challan or Challan or demand draft drawn in favour of the Director amounting to Rs. only (Rs only) on account of Registration Fee.
- 2 Income Tax clearance certificate, if any.
- 3 Receipt in the shape of Bank guarantee or fixed deposit duly pledged in the name of Director amounting to Rs only (Rs only) on account of Security, provided earlier Bank guarantee and Security is not over.
- 4 Self certified statement regarding conditions prescribed under clause (a) to (g) of sub-rule (3) of Rule 42 of the Himachal Pradesh Town and Country Planning Rules, 2014.

Place. Date

Yours faithfully,

(Estate Agent)

Address

Phone No

FORM-40
(See rule 44(1))

REGISTER TO BE MAINTAINED BY THE PROMOTER

Sr. No.	Number of Plot / Apartment	Category of Plot / Apartment whether Residential or Commercial or Industrial	Area of Plot / Apartment	To whom the Plot/ Apartment is sold or agreed to be sold including those earmarked for EWS / LIG / Bonafide Himachalis (full particulars to be given)	Date of Agreement of sale of Plot / Apartment	Price fixed for Plot/ Apartment Rs. - P

1.	2.	3.	4.	5.	6.	7.

Amount received as Earnest Money	Amount received as Allotment Money	Total of Col. 8 & 9	Amount received in installments (if any)	Total amount received as full payment of price	Balance amount	Remarks
Rs. - P	Rs. - P	Rs. - P	Rs. - P	Rs. - P	Rs. - P	
8.	9.	10.	11.	12.	13.	14.

(Promoter)

FORM- 41
(See rule 44(2))

REGISTER TO BE MAINTAINED BY THE ESTATE AGENT

Sr. No.	Category of Plot/ Apartment whether Residential or Commercial or Industrial	Details of Plot/ Apartment with location etc.	Area of Plot/ Apartment	Name and Address of the Seller
1.	2.	3.	4.	5.

Name and address of the Buyer	Date of sale	Amount of sale Rs. - P	If sale deed executed, the date and place of the execution of the sale deed
6.	7.	8.	9.

(Estate Agent)