

FORM-52
(See rule 55(1))

APPLICATION FOR RENEWAL OF LICENCE

To

The Director,
Town and Country Planning Department,
Himachal Pradesh, Shimla.

Sir,

I/We beg to apply for renewal of Licence No.....
.....dated.....which expires on As required, I /we hereby
submit the following documents and information as under:-

- (i) Receipt for a sum of Rs..... only (Rs..... only, as prescribed under clause (i) of sub-rule (1) of Rule-55 of the Himachal Pradesh Town and Country Planning Rules, 2014, deposited by way of e-challan or Challan or demand draft drawn in favour of the Director as renewal fee;
- (ii) A copy of the Plan of the Colony showing the stage of development works undertaken till date;
- (iii) An explanatory note clearly indicating the details of development works which have been completed or are in progress or are yet to be undertaken in conformity with the approved plan and reasons for not completing the development works within the stipulated period as per terms and conditions of the Licence granted;
- (iv) The original Licence;
- (v) Income Tax return of the preceding 3 years;and
- (vi) Any other information:-

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Yours faithfully

Applicant (s)

Address.....

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Phone No.....