

State Mission on Food Processing (SMFP)

Government of Himachal Pradesh

ANNEXURE-III

APPLICATION FORM FOR SCHEME OF TECHNOLOGY UP-GRADATION/ESTABLISHMENT/MODERNIZATION OF FOOD PROCESSING INDUSTRIES

SR.NO.	PARTICULARS	DETAILS
A	PROMOTERS	
1	Name and Address of the Promoter Including Telephone, fax, E-mail.etc.	
2	Type of organization like Govt. Institution / organization ,Industry Association, University, NGO Cooperative, others etc.	
3	Background /Credentials of applicant organization	
4	Financial Status	
5	Existing Industry if any	
B	PROJECT DESCRIPTION	
6	Name of the project	
7	Location/ Area of the Project	
8	Products/Products	
9	Process with complete flow chart	
10	Technology (Indigenous/ Imported)	
11	Capacity of the Plant /unit	
12	In case of Expansion /modernization of Existing Facilities /unit (details of existing capacity and Proposed capacity after expansion & along with Capacity utilization	
C	PROJECT COST (Indicating Proposed Cost ,Appraised Cost Separately)	
13	Capital Investment	

	(Fixed Capital) i) Land Area Cost ii) Building iii) Civil works iv) Technical Civil Work	
14	Plant and Machinery (Indigenous) (Capacity/Specification/Cost)	
15	Imported Machinery (Capacity/Specification/Cost)	
16	Pre –operative Expenses	
17	Working Capital	
18	Raw –Material /Packaging (Source /Quantity /Cost)	
19	Labour Quantity /Cost	
20	Effluent Disposal	
21	Method/Machinery/Cost	
D	MEANS OF FINANCING a) Equity Promoter /Promotion/Other b) Loan (Term/Working Capital) c) Grant in aid under SMFP d) Other Sources TOTAL	
22	Financial Benchmark a) Cash Flow b) Breakeven Point c) Internal Rate of return d) Debt Equity Ratio e) Debt Service Coverage Ratio	
23	In case of Expansion/ Modernization all above benchmark to be given separately-Existing as well as projected	
24	In case of Expansion/Modernization proposal Audited Balance Sheet of Last Three Years to be Enclosed.	
E	MARKETING	
25	Marketing a) Existing Market b) Future Demand c)Marketing Strategy d)Linkage to farm/backward linkages e) Forward Marketing Linkages	

F	IMPLEMENT SCHEDULE		
26	Item of work	Date of implementation (Bar Charts /Milestone Charts may be enclosed.	
G	PERSONNEL		
27	Details of technical and Managerial Personnel (Operation ,Maintenance, Managerial, Finance, marketing etc.) required and available		
H	EMPLOYMENT GENERAL – Direct/Indirect		
28	a) Direct b) Indirect		

Signature

Name and Designation

Seal of the Organization

Date:

Place:

Encl.: Lists of documents attached

Document required:

- I. Application in the prescribed format (ANNEXURE-III)
- II. Detailed Project Report(DPR)
- III. Sanctioned letter of term loan from Bank /Financial Institution. Sanction of term loan at least 10% of the Project cost from Bank/Financial Institution is mandatory.
- IV. Appraisal report from Bank/ Financial Institution
- V. Certificate of incorporation /Registration of the Organization, Memorandum of articles of association and bye laws of the society (if applicable) partnership deed etc.
- VI. Bio/data background of the office Bearers/Promoters of the organization.
- VII. Annual reports an audited statement of accounts of last three years, in case of expansion/upgradation proposals/cases.
- VIII. Blue print of the Building Plan.
- IX. Notarized English version of land document (in case it is in any of the regional languages.
- X. Item wise and cost wise details of technical civil works envisaged duly certified by Chartered Engineer (Civil)
- XI. Item wise and cost wise details of Plant and Machinery envisaged duly certified by Chartered Engineer (Mechanical)
- XII. Quotations from the suppliers of Plant & Machinery and Equipment's required for the projects.
- XIII. Marketing Strategy
- XIV. Process Flow Diagram
- XV. SSI/IEM registration etc.
- XVI. Implementation schedule indicating (a) date of acquiring land (b) date of start of construction of building (c)date of completion of building (d) date of placing order for placing & machinery (e) date of installation/erection (f) date of trial production/running and (g) date of commercial production/running.
- XVII. Affidavit as per Appendix B
 - a) Organization's sisters concerned (s)/related company/group company as well as the applicant company itself availed any financial assistance to food processing project in the past from the Ministry of Food Processing Industries.(MOFPI)or not if yes details thereof.

***As amended by Govt. of India vide Letter F.No.MFPI/NMFP/GUIDELINES/2013-2017 dated 22.05.2014.**

- b) Organization has not obtained /applied for or will not obtain any grant/subsidy from any Ministry /Department of Central Govt./GOI organization/ agencies and State Government for the same purpose /Activity /same components. If yes, the details thereof.