

APPLICATION FORM FOR HOUSE BUILDING ADVANCE

1. Name of Applicant (In Block Letters)	<input type="text"/>
2. Designation	<input type="text"/>
3. Scale of Pay	<input type="text"/>
4. Present Pay (Excluding allowance but dearness pay, if any)	<input type="text"/>
5. Office in which employed	<input type="text"/>
6 .(a) Purpose of advance:	<input type="text"/>
(b) Emoluments on which loan is admissible	<input type="text"/>
7. Assessed cost of construction:	<input type="text"/>
8. Whether any advance has been drawn previously for HBA/repair under any Rules scheme, if any:	
i) Date of drawl of the advance:	<input type="text"/>
ii) purpose for which the advance was drawn	<input type="text"/>
iii) Amount of Advance	<input type="text"/>
1v) Pay on which the advance was calculated	<input type="text"/>
v) Rules/scheme under which the advance was drawn:	<input type="text"/>
vi) whether the house so built/purchased with advance has been sold, if so indicate sale proceds:	<input type="text"/>
9. Date of entry into Govt. service	<input type="text"/>
10. Date of retirement from Govt. Service:	<input type="text"/>
11. Whether permanent or temporary Govt. Servant, if temporary, adequate surety of Permanent Govt. Servant be furnished in Addition to mortgaging the house to Govt.	<input type="text"/> <input type="text"/>
12. An undertaking to the effect that the balance if any left after the use of athe advance for the purpose For which it is taken, will be refunded to Govt. immediatly.	<input type="text"/>
13. The place and full particulars of the house for Which the advance is required, place where the plot/ House is situated Surrounded by in the month East, <input type="text"/> South, <input type="text"/> West, <input type="text"/>	<input type="text"/>
14. A certificate to the effect that the advance is required for the kbonfide personal residence	<input type="text"/>
15. A certificate to the effect that the applicant has An undisputed title of the house /plot	<input type="text"/>

16. Documentary proof to show that the house is required to be constructed within the year [] or [] bargain for the purchase of plot/house as the case may be finalized.

17. Number of installements in which the advance Is proposed to be repaid

18 Time by which official proposed to undertake the construction of the house and its completion

19. Whether husband/wife is in Govt.service, if yes: Govt. Deptt./ office in which employed

Whether he/she has ever applied for loan for HBA has ever applied for loan for HBA/purchase of house/ Purchase of plot, if so give details

Certified that the above information is correct to the best of my knowledge and that I undertake to mortgage plot/house in favour of Government and execute a stamped mortgaged deed in accordance with Indian stamp duty Act and also get it registered.

Certified that I have no residential house in the Indian Territory.

Signature of Applicant.

Designation

Office address

Dated: